

AR & Collections Manager

Addon for Microsoft Dynamics NAV



Dynamics NAV Addons
a Vertical Leap company

Dynamics NAV Versions: 4.0, 5.0, 2009, 2013 – Languages: English – Countries: Any
Price: Contact Us for Pricing Information

Track and collect overdue accounts and manage the collection process.

- ▶ Reduces accounts receivable balances and increases cash flow.
- ▶ Assignment of collection responsibility to named individuals.
- ▶ Instantly identify overdue invoices.
- ▶ Use the built-in Contact Manager to track and resolve each outstanding invoice.
- ▶ Comprehensive management oversight functions.
- ▶ A three day reduction in your average days to collect translates to approximately \$8,000 of improved cash flow per million of gross revenue.



Exception List

An Exception List displays all overdue invoices and unapplied payments and credit memos related to an account. Accounts may be assigned to an individual Collection Representative or workgroup. The Exception List can be viewed as "To Do" list.

The Exception List can be used by managers to monitor and control the collection process.

Next Contact Date	Customer Name	Type	Document No.	Remaining Amount	Invoice Date	Due Date	Last Prom. Pay Date	Status	Category	Last Contact Rep.	Customer No.	Responsible Coll. Rep.
4/27/2013	Beef House	Credit Memo	2805	-1,541.10	1/22/2014	2/22/2014		New	Unapplied ...		49525252	WIN2008R2STD\PHIL
4/27/2013	Autohaus Mielberg KG	Credit Memo	2810	-770.55	1/23/2014	2/23/2014		New	Unapplied ...		49633663	WIN2008R2STD\PHIL
4/27/2013	The Cannon Group PLC	Credit Memo	104001	-382.86	1/12/2014	1/12/2014		New	Unapplied ...		10000	WIN2008R2STD\PHIL
5/4/2013	Selangorian Ltd.	Invoice	00-8	75,752.48	12/31/2013	1/9/2014	4/27/2013	Follow Up	Overdue	WIN2008R2...	20000	WIN2008R2STD\PHIL
2/20/2014	Selangorian Ltd.	Invoice	103009	279.57	1/12/2014	1/26/2014		New	Overdue		20000	WIN2008R2STD\PHIL
2/20/2014	Guldford Water Department	Invoice	103020	822.00	12/1/2013	12/15/2013		New	Overdue		50000	WIN2008R2STD\PHIL
2/20/2014	Selangorian Ltd.	Invoice	103008	1,019.32	1/8/2014	1/22/2014		New	Overdue		20000	WIN2008R2STD\PHIL
2/20/2014	John Haddock Insurance Co.	Invoice	103021	1,114.37	1/13/2014	1/31/2014		New	Overdue		30000	WIN2008R2STD\PHIL
2/20/2014	Autohaus Mielberg KG	Invoice	103011	1,159.58	1/11/2014	1/25/2014		New	Overdue		49633663	WIN2008R2STD\PHIL
2/20/2014	Selangorian Ltd.	Invoice	103014	1,482.74	1/13/2014	1/27/2014		New	Overdue		20000	WIN2008R2STD\PHIL
2/20/2014	Deerfield Graphics Company	Invoice	103019	1,736.39	12/9/2013	1/9/2014		New	Overdue		40000	WIN2008R2STD\PHIL
2/20/2014	Beef House	Invoice	2802	3,082.20	1/4/2014	2/3/2014		New	Overdue		49525252	WIN2008R2STD\PHIL
2/20/2014	Designstudio Gmunden	Invoice	103007	3,112.13	1/10/2014	2/10/2014		New	Overdue		43687129	WIN2008R2STD\PHIL
2/20/2014	Antarctcopy	Invoice	103010	3,218.14	1/6/2014	1/20/2014		New	Overdue		32656565	WIN2008R2STD\PHIL
2/20/2014	Beef House	Invoice	2801	3,852.74	1/3/2014	2/3/2014		New	Overdue		49525252	WIN2008R2STD\PHIL

Filter the list to key in on any metric.

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Exception Manager

The Exception Manager provides the same general functionality as a Contact Manager, but is geared specifically to the collection requirements.

Collections Representatives can access a complete payment history, aging reports, sales order and invoice details, NAV's Credit Manager and other critical information from within the Exception Manager. Users can reprint invoices or statements and access e-mail from within the application, as well as comments recorded during previous contacts.

Once a contact has been completed, a Next Contact Date is assigned and the invoice is assigned a new position in the Exception List depending on this date. If a customer disputes an invoice, even though it may not be overdue, it can be moved to the application automatically

Trigger Points

Trigger points determine when an overdue invoice will be slated for collection activity

A default Trigger Point (Invoice Due Date + X Days) can be defined for all customers, globally, or a specific Trigger Point can be assigned to individual customers.

Group invoices from customers so that a single call can be made regarding all overdue invoices.

Categories of payment history can be created so that customers who are chronically late can be contacted sooner than customers who, on the average are not late

Partially-paid invoices, customer chargebacks and unidentified payments can be displayed immediately in the AR & Collections Manager rather than waiting for an invoice to become overdue.

Exceptionally large invoices can be treated differently from regular invoices.

Once contact has been made, a follow-up activity is automatically created. If payment is made, the invoice drops off the list.